

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 12/10/2013	(3) CONTACT/PHONE Scott Duffield, Project Manager (805) 788-2316	
(4) SUBJECT Submittal of a resolution to authorize the Director of Public Works to execute engineering reimbursement agreements for District services associated with utility service requests. All Districts.			
(5) RECOMMENDED ACTION It is our recommendation that your Honorable Board, acting as the San Luis Obispo County Flood Control and Water Conservation District, approve the attached resolution to authorize the Director of Public Works to execute engineering reimbursement agreements for District services associated with utility service requests.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) All Districts -			

Reference: 13DEC10-C-5

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works
Scott Duffield, Project Manager

VIA: Paavo Ogren, Director of Public Works
Dean Benedix, Utilities Division Manager

DATE: 12/10/2013

SUBJECT: Submittal of a resolution to authorize the Director of Public Works to execute engineering reimbursement agreements for District services associated with utility service requests. All Districts.

RECOMMENDATION

It is our recommendation that your Honorable Board, acting as the San Luis Obispo County Flood Control and Water Conservation District, approve the attached resolution to authorize the Director of Public Works to execute engineering reimbursement agreements for District services associated with utility service requests.

DISCUSSION

The County of San Luis Obispo Department of Public Works operates several water and wastewater systems throughout San Luis Obispo County. From time to time, individuals, businesses, or other public or private organizations request connection to these systems and to obtain the applicable service. Retail systems, or County Service Areas (CSA), have established rules and regulations governing a request for services within the specific CSA. Wholesale systems, such as Lopez, State Water, and Nacimientos are operated by the Department of Public Works acting on behalf of the San Luis Obispo County Flood Control and Water Conservation District (District) are established by inter-agency contracts and do not have similar rules and regulations to govern the preliminary efforts necessary to evaluate such requests.

The District recognizes a need for establishing a mechanism to govern District services necessary to evaluate requests for service from wholesale systems. For example, multiple requests to participate in the Nacimientos Water Project are currently being considered by the Nacimientos Commission. Staff has developed the attached sample/template agreement for such requests. Approval of the attached resolution authorizing the Director of Public Works to sign engineering reimbursement agreements for District services associated with utility service requests will facilitate development of conditions before recommendations can be provided for consideration by the Board of Supervisors, the Nacimientos Commission, the Zone 3 Advisory Committee, and other related parties.

OTHER AGENCY INVOLVEMENT/IMPACT

The attached sample/template agreement has been approved as to legal form and effect by County Counsel. Approval of future engineering reimbursement agreements associated with utility service requests by the Director of Public Works will be subject to the approval as to legal form and effect by County Counsel.

FINANCIAL CONSIDERATIONS

Agreements between the District and the entity requesting the utility service will establish the obligation of the entity requesting the service to pay actual costs and ensure that the general District-wide taxpayers and/or existing utility customers do not pay those costs.

RESULTS

Authorizing the Director of Public Works to sign engineering reimbursement agreements for District services associated with utility service requests will formally establish processing of such requests contributing to the County's goals of providing a well governed community.

File: CF 340.10.02

Reference: 13DEC10-C-5

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ATTACHMENTS

1. Sample/template Agreement for Preliminary Efforts Associated with Utility Service Requests
2. Resolution Authorizing the Director of Public Works to Execute Engineering Reimbursement Agreements for District Services Associated with Utility Service Requests